

WASH YOUR HANDS WEAR MASK MAINTAIN SOCIAL DISTANCE

**OFFICE OF THE ASSISTANT COMMISSIONER (GAB)
DELHI JAL BOARD GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II, JHANDEWALAN: NEW DELHI**

NO. DJB/AC(GAB)AMC PHOTOCOPIER/AMC/2020 *D-687* DATED: *07/12/2020*

NOTICE

Subject: **Annual Maintenance & Service Contract Photocopiers installed in various offices at DJB H. Qr.**

Dear Sir,

This office intends to award the work of Annual Maintenance & Service Contract of Photocopiers installed in various office at DJB H. Qr. for which your lowest rates are required.

The terms and conditions will be as under:-

1. The firm/companies must be registered with the Registrar of the Company and/or with GST/Sales Taxes Department/PAN etc.
2. The AMC will be Comprehensive Maintenance Service Contract and no extra charges of any type of spare parts will be paid.
3. The firm must be authorised dealer/channel partner of any manufacturing company.
4. The payment will be released on the basis of per copy on bimonthly basis.
5. The successful bidder/firms have to execute Contract agreement and deposit earnest money with the department the security of Rs. 50,000/- (Rupees Fifty Thousand only) on lump sum basis which shall be refunded after completion of contract period without any interest.
6. The contract period will be of 1 year and no request for increase of rates will be entertained during the contract period.
7. The Competent Authority of DJB has full right for accepting or rejecting any or all the quotations as well as increasing/decreasing the number of Photocopier machines quantity as well as cancellation of AMC without assigning any reason whatsoever.

The sealed quotations must reach in the office of undersigned up to 03.00 PM on 17.12.2020 and drop in the sealed box. The same will be opened at 03.30 PM on the same day in the presence of representatives of the firm/company, if any.

Alka
(ALKA SHARMA)

ASSISTANT COMMISSIONER (GAB)

Copy to -

1. Director (A&P) : for kind information pl.
2. EE(EDP) : to upload on DJB website
3. AAO(F&G) : with the request to be present as stated above.
4. Notice Board :

Alka
ASSISTANT COMMISSIONER (GAB)



AE (EDP)
Prog-I

08-12-2020